



ISLAND HALL
GODMANCHESTER
CAMBRIDGESHIRE PE29 2BA



Booking Confirmation Form 2020/2021 FOR GROUPS

Please contact weekdays during office hours – Tel 01480 459676
www.islandhall.com Email: enquire@islandhall.com

N.B THIS FORM MUST BE COMPLETED, RETURNED AND BALANCE PAID A MINIMUM OF TWO WEEKS BEFORE VISIT.

IN THE EVENT OF A CANCELLATION, WE REQUIRE A MINIMUM OF 15 WEEKS WRITTEN NOTIFICATION *

An email confirming your booking will be sent on receipt of both form & balance.

Tours last 1 – 1 ½ hrs. A Group Visit lasts 2 ½ - 3 hrs in total. A visit lasting more than 3hrs is subject to a surcharge or can be classed as a private event, please contact us for further pricing on Venue Hire.

We are sorry that children under 13 cannot be accommodated.

Date of visit: _____ Time of arrival: _____ Form of transport: _____

Name of the Party: _____ Organiser's name: _____

Are you visiting anywhere else on this day? _____

	Cost Per Head	Final Number	Total
Group 21 - 39 members	@ £9.50 per head		
Group 40 - 60 members	@ £9.00 per head		
Tea	@ £3.50 per head		
Coffee	@ £3.50 per head		
Tea & Biscuits	@ £4.50 per head		
Coffee & Biscuits	@ £4.50 per head		
Full Tea	@ £13.50 per head		
Lunch (water/elderflower included).	Price as quoted		
Pudding	Price as quoted		
Dairy/Gluten Free Supplement	@ £2.50 per item to be substituted		
Water Glass & Water	@ £1.50 per head		
Wine Glass & service of your own wine	@ £3.00 per head		
Additional item	Price as quoted		
Additional item	Price as quoted		
Additional hours (visits above 3 hrs)	@ £180.00 per hour		
		Subtotal	
		Less Deposit Paid	- £200.00*
		Total Due	

Paid by Cheque to: CVP Designs Ltd Paid by Bank Transfer: NatWest Account No. 58528717 Sort Code 50-41-01

Parking for Cars: Mill Yard Free Public Car Park, Post Street, Godmanchester, Huntingdon, Cambridgeshire PE29 2AQ for your sat nav purposes) which is Adjacent Island Hall itself.

Parking for Coaches:

Coaches are welcome to drop off passengers in front of the house.

The coach driver should use: 18, Post Street, Godmanchester, PE292BA for your sat nav purposes.

- There is a set down point on the main road outside the house gates. Please ask your coach driver to respect our neighbours by not parking in front of their houses.
- The coach must then move to the layover bays at Huntingdon Bus Station free of charge offered on a first come first serve basis. Postcode: PE29 3PR. An aerial image view of this has been shared with you by email to pass on to your driver is attached.