



ISLAND HALL
GODMANCHESTER
CAMBRIDGESHIRE PE29 2BA



Booking Confirmation Form 2019/2020 FOR GROUPS

Please contact weekdays during office hours – Tel 01480 459676
www.islandhall.com Email: enquire@islandhall.com

N.B THIS FORM MUST BE COMPLETED, RETURNED AND BALANCE PAID A MINIMUM OF TWO WEEKS BEFORE VISIT.

IN THE EVENT OF A CANCELLATION, WE REQUIRE A MINIMUM OF 15 WEEKS WRITTEN NOTIFICATION *

An email confirming your booking with any further information you require will be sent on receipt of both form & balance.

We are sorry that children under 13 cannot be accommodated.

Date of visit: _____ Time of arrival: _____ Form of transport: _____

Name of the Party: _____ Organiser's name: _____

Telephone: _____ Email: _____

Address: _____

Postcode: _____ Are you visiting anywhere else on this day? _____

	Cost Per Head	Final Number	Total
Group 21 - 39 members	@ £9.50 per head		
Group 40 - 60 members	@ £9.00 per head		
Tea & Biscuits	@ £4.50 per head		
Coffee & Biscuits	@ £4.50 per head		
Full Tea	@ £13.50 per head		
Lunch	Price as quoted		
Pudding	Price as quoted		
Dairy/Gluten Free Supplement	@ £2.50 per item to be substituted		
Water Glass & Water	@ £1.50 per head		
		Subtotal	
		Less Deposit Paid	- £200.00*
		Total Due	

Paid by Cheque to: CVP Designs Ltd Paid by Bank Transfer: NatWest Account No. 58528717 Sort Code 50-41-01

Parking for Cars: Mill Yard Free Public Car Park, Post Street, Godmanchester, Huntingdon, Cambridgeshire PE29 2AQ for your sat nav purposes) which is Adjacent Island Hall itself.

Parking for Coaches: Coaches are welcome to drop off passengers in front of the house. The coach driver should use: 18, Post Street, Godmanchester, Huntingdon, Cambridgeshire for your sat nav purposes.

There is a set down point for coaches on the main road **outside** the house gates. Please ask your coach driver to respect our neighbours by not parking in front of their houses. The coach must then move to Bridge Place **for parking this is charged at £10 and MUST be booked 2 weeks in advance** at Bridge Place, West Side Common, Godmanchester PE29 2XQ (half a mile from the house). Please telephone Huntingdonshire District Council on 01480 388388 and ask to speak to the Operations Division or you can email: CRM_ops@huntingdonshire.gov.uk